

Strong Rock Camp and Retreat

Rental Agreement – 2009

Rates for the following are per person: *(Children 0-4 stay and eat free.)*

First Night Lodging:	\$48
Each Additional Night:	\$22
Daytime only guests:	\$10

Meals: Breakfast	\$6
Lunch	\$7
Dinner	\$8

Audio/Video Equipment Rental: \$150 / weekend

Activity Services: *The following activity options are available with proper notice. Certain minimums and maximums may apply. Please call for details and assistance with scheduling.*

Climbing	\$7 per person	Archery	\$7 per person
Horseback riding	\$25 per person	Swim / Canoe	\$7 per person
Riflery	\$7 per person	Group initiatives	call for pricing

Name of Organization _____

Phone (____) _____ Fax (____) _____

Street Address _____

City _____ State _____ Zip _____

Group Leader/Contact Person _____

E-mail Address _____ Cell # (____) _____

Estimated number of total in group _____ *(Please note group will be charged for a minimum of 85% of estimate)*

Date of arrival _____ Time of arrival _____ First Meal _____

Date of departure _____ Time of departure _____ Last Meal _____

Meal times are generally at 8:30 AM, 12:30 PM, and 6:00 PM. Please indicate here if they need to be altered for your group. Breakfast: _____ Lunch: _____ Dinner: _____

Strong Rock Staffed Activities:

(Circle each activity needed)

Est. number of participants: _____

Archery	Climbing Wall
Riflery	Swimming
Horseback	Canoeing

As the group leader, I have read the “Conditions for Use,” and our group agrees to abide by those regulations during our stay at Strong Rock Camp and Retreat. Furthermore, we hereby release and discharge Strong Rock Camp and Retreat, LLC, its officers, directors, employees, and agents from any claims, causes of action, costs, obligations or financial responsibility resulting from or arising out of any incident, injury, or accident occurring while our group is attending Strong Rock Camp and Retreat.

Authorized Signature

Date

Strong Rock Camp and Retreat, LLC Authorized Signature

Date

CONDITIONS FOR USE

Groups / Group leaders must provide the following:

- Linens, pillows, toiletries, towels, first aid supplies, etc.
- Copy of liability insurance declarations page showing Strong Rock Camp and Retreat, LLC as an additional insured, as well as appropriate insurance coverage for all guests. Claims for injury occurring during a guest's stay at Strong Rock should be filed with the guest's insurance company. Group leaders should have a record of insurance information for all group members.
- One person with current CPR/First Aid certification who is responsible for group medical care.
- Vehicle available at all times for emergency transportation.
- Roster of the names of all members of the group.

Groups / Group leaders must agree to the following:

- To inform all members of his/her group of the Conditions for Use and standards of Strong Rock Camp and Retreat. In addition group leaders are responsible for the supervision and behavior of the members of their group. An adult must be on duty at all times in areas where youth or children are. The following adult to minor ratios must be in place:

Age of Minor	Number of Adults	Number of Minors
4-5 years	1	5
6-8 years	1	6
9-14 years	1	8
15-18 years	1	10

- If participating in activities staffed by Strong Rock, the staff member is responsible for supervising the activity. Group leader is responsible for supervising the behavior of his/her participants.
- All activity areas are off limits unless under the direct supervision of Strong Rock Staff. This includes the shooting ranges, climbing wall, barn, and waterfront.
- Groups may use, at their own risk, hiking trails, gymnasium, athletic fields, and Laurel Lake for fishing. Fish are not to be taken from the lake – catch and release rules apply.
- Smoking is prohibited inside of any buildings. Failure to abide by this condition will result in a clean up fee. Cigarette butts should be properly disposed of.
- Illegal substances, fireworks and firearms are strictly prohibited.
- In compliance with the laws of White County, Strong Rock does not serve alcohol.
- Guests are to leave facilities as they find them. Damages to buildings, equipment, or room furnishings will be deducted from the group's damage deposit. Any additional costs above the amount of the damage deposit will be billed to the group leader or group's organization.
- Prior to departure, buildings should be cleaned, trash on the grounds should be picked up, and any decorations used must be disposed of. Unclean buildings or grounds will result in a deduction from the group's damage deposit.
- Strong Rock is not responsible for the loss or damage of any personal property brought by a group or its members, including sports equipment, vehicles, and electronic devices.
- Pets are not allowed.
- Parking on the grass is strictly prohibited.
- Guests are prohibited from riding in truck beds while on Strong Rock property.
- Open flames, including candles, are not permitted in buildings.
- Specific permission must be obtained for campfires or any unusual activity.
- Shoes must be worn at all times.
- Participation in a brief safety orientation is required.
- Group leaders must provide Strong Rock with a report of all accidents, incidents, injuries and illnesses requiring medical attention. This report must include the name and address of the injured as well as detailed information on how the injury occurred. Should you need to contact 911 you must contact the camp office immediately.

- Gather the name, address, emergency contact name/number of all participants. Group leader should collect signed permission to seek emergency treatment for all minors attending without a parent or guardian. Known allergies or health conditions requiring treatment, restriction or other accommodations should also be collected.

*** _____ **I have read and understand the Conditions for Use.** ***
(Initials)

Payments

Payment may be made by check (payable to Strong Rock Camp and Retreat, LLC). **THE TOTAL UNPAID BALANCE AND THE DAMAGE DEPOSIT ARE DUE UPON ARRIVAL AT STRONG ROCK.**

Reservation Policy

Our cabins hold 152 guests, with 64 additional beds available in our lodges. Multiple groups, depending on their number of participants and facility needs, may be guests at the same time. If two groups are present at the same time, they will be housed in separate cabin areas and Strong Rock will schedule use of the fields, gym, and meeting areas to accommodate each group. Rules for lights out, noise control, facility access, etc., will be coordinated with each group leader. Groups may have meals at the same time, but will have their own separate tables.

To make a reservation, complete and return this rental agreement. The form must be accompanied by a 20% deposit. Sixty days from your group's arrival, an additional 30% of the estimated total is due.

Strong Rock Camp and Retreat, LLC incurs considerable financial loss when groups fail to bring the number of participants for which reservations were made. Therefore, if group attendance is less than 85% of the original estimate, the group will be charged for 85% of that estimate. Please be realistic when reserving spaces for your participants.

Food Service

Strong Rock must order food and supplies in advance, so a final estimated number of guests must be submitted five business days prior to arrival. Any unscheduled or late changes will result in your group being charged for either the final estimated number of guests, 85% of the estimate, or the actual number, whichever is greater. We strive to serve high-quality meals that cater to a variety of appetites. Special menu requests may alter pricing. Groups must have at least 25 guests for Strong Rock to provide food service.

Timberline/Pinecrest Kitchen (for groups of 25 or less): Groups who cook in this kitchen will be required to sign the kitchen use agreement. Pots, pans, and cooking utensils will be available, but the group should bring their own plates, cups, napkins, and eating utensils. There is a \$25/meal, \$65/day fee for use of this kitchen.

*** _____ **I have read and understand the Reservation Policy and Food Service Policy.** ***
(Initials)

Damage Deposit

The damage deposit is 10% of the group's estimated total, not to exceed \$800. The damage deposit is used to cover expenses created from damage to property, buildings, or equipment by individual or group neglect, misuse, or abuse and any additional expenses created by a member of the group. The damage deposit is over and above your total cost, and is due upon arrival to camp. The refundable portion of the damage deposit will be returned within 30 days. Should damages occur that exceed the amount of the damage deposit, Strong Rock reserves the right to charge the group for any additional repair or replacement expenses.

Cancellations and Refunds

Strong Rock has the following Cancellation Policy:

- More than 90 days in advance, 10% of the deposit is refundable.
- 60-90 days in advance, the original 20% deposit is non-refundable.
- 30-60 days in advance, the group leader will be billed for and must pay 50% of the estimated bill.
- Under 30 days in advance, the group leader will be billed for and must pay 85% of the estimated bill.

*** _____ **I have read and understand the Damage Deposit and Cancellation Policy.** ***
(Initials)

Price Worksheet/Dates Due

Total number in group (incl. chaperones) - 1st night's stay			x \$48	=	
Total number in group	X	# of additional nights	x \$22	=	
Total number in group	X	number of breakfasts	x \$6	=	
Total number in group	X	number of lunches	x \$7	=	
Total number in group	X	number of dinners	x \$8	=	

Total - Meals and Lodging _____

Additional fees - A/V Equipment, etc. _____

Activities (if applicable) _____

ESTIMATED TOTAL _____

Reservation deposit _____
Due with Contract (20% of estimated total)

Second payment _____
Due 60 days prior to event (30% of estimated total)

If you are making a reservation 60 days or less in advance, 50% of your estimated total is due with your rental agreement form.